

Capital Area Human Services District Board Meeting
Monday, April 7, 2014

Directors Present: Vickie King, Chair, Kathy D’Albor, Vice Chair, Kay Andrews, Christy Burnett, Stephanie Manson, Gary Spillman, Gail Hurst, Denise Dugas, Sandi Record, Amy Betts and Barbara Wilson

Directors Absent: Jermaine Watson, Rev. Louis Askins, Dana Carpenter, Ph.D, Kristen Saucier and Becky Katz

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the April 7, 2014 Consent Agenda and Approval of the Minutes for February 27, 2014.	Vickie King	<p>Vickie King called the meeting to order at 3:04pm. Christy Burnett made a motion to approve the April 7, 2014 Consent Agenda.</p> <p>Gary Spillman made a motion to approve the February 27, 2014 minutes as written. The motion was seconded by Christy Burnett.</p>	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<p>Interviews:</p> <ul style="list-style-type: none"> • WAFB: Dr. Kasofsky provided a brief overview of two recent interviews she had with WAFB. The focus has been on what is going on with the local jail, with the number of people who are being picked up and incarcerated, and whether or not more resources are necessary to meet the needs of those in jail. • WBRZ: Matt Green, CAHS Compulsive/Problem Gambling Expert interviewed with WBRZ. The interview was organized through the Office of Behavioral Health as a statewide initiative. • Health Care Journal of BR (HCJBR) is expected to publish an article in June 2014 written by Dr. Kasofsky. The focus is on the impact of the closure of the Mental Health Emergency Room (MHERE) in this community. Impact areas are: law enforcement, the jail, and the emergency rooms. • CAHS had an ad in the recent edition of the HCJBR. The CAHS psychiatrists were highlighted in the ad. • BH Collaborative met on March 21st. The focus was on child mental health issues. There were 9 presenters, it went well and was well attended. • Leadership Baton Rouge Presentation: Dr. Kasofsky presented what was going on with the closure of the MHERE. She was told that she should attempt to get Leadership BR involved in problem solving what is going on in the community as emerging leaders of this community. • CIT: The training is currently in process. This is the 10th Institute, 40 hours of training. Attendees: BRPD: 10, DPS: 4, BR Sheriff’s Office: 13, Gonzales Police Department: 1, Zachary PD: 3, PC Sheriff’s office: 	

		<p>4. To date, 250 officers have been trained in a 40 hour week training and approximately 800 officers in the 8 hour training.</p> <ul style="list-style-type: none"> • State Fiscal Auditors – The auditors did a follow up to the audit report from last year. They want to make sure Magellan is paying claims timely. (2) Magellan had a consultant meet with CAHS and other Human Services agencies to find out what the cash flow looks like. Magellan is still slow getting bills paid. 	
Stabilization Unit & Contracted Beds	Dr. Kasofsky	<ul style="list-style-type: none"> • The area hospitals should be pleased that CAHS is moving forward with the two crisis beds at Seaside. The beds will be used for people that otherwise would be taken to a hospital emergency room for stabilization. Instead, now they will be taken to those beds if they are available. These beds are designated for the indigent. 	
Grants, Magellan Seed Grant, Drug Free Communities WBR	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHS received a seed grant from Magellan for \$5k which is the highest amount offered. The grant will pay for a certified peer to work one day per week in the jail with people who have a mental illness and to assist with connecting to mental health services whether with CAHS or a private provider. • Warden Grimes is very pleased and will make space available for the staff. • The jail is requesting to contract with CAHS for a 20 hour per week social worker. The peer will work closely with this social worker and help to keep people connected and address their mental health issues. • Drug Free Communities: WBR, CAHS has applied again for the 5 year SAMHSA grant, \$125K annually. The grant is for substance abuse prevention and coalition building especially in rural areas. • Problem Gambling: The Problem Gambling program is very successful. CAHS sees the majority of the people that are seen with public dollars. CAHS was invited to request more funding for this year and next year. CAHS will be funded through the end of this fiscal year, about \$13K to update our materials and more educational training materials for our clients. 	
Westside Collaborative on Improving Pregnancy Outcomes	Dr. Kasofsky Jamie Roques, Director of BH Primary Care Integration	<ul style="list-style-type: none"> • This is a collaborative that started a year ago in EBR Parish and focuses on the number of children born prematurely or that have health problems upon birth. It is a collaborative that includes a lot of different public entities but also hospitals/nurses. The CAHS NFP is part of this. They've been meeting every other month in EBR Parish. • Jamie Roques stated the program is being included in Iberville and Ascension because of the number of teen pregnancies in those areas. The goal is to build a caseload. The program is for first time pregnant women who are less than 28 weeks gestation. The program provides nurse case management throughout the pregnancy up until the age of 2. • Jamie Roques stated that this program is an evidenced based model and 	

		<p>is the closest she’s seen to breaking the cycle of poverty. The program statistics are phenomenal. Women are getting off of welfare and food stamps, becoming gainfully employed and their children are well taken care of. They finish high school. The data is there to support this initiative.</p> <ul style="list-style-type: none"> • The next meeting is on 4/29 from 9:30 a.m.-11:30 a.m. at the Iberville Parish Health Unit in the conference room. The meeting is open to the public. • Mr. Spillman requested that WBR parish be included in the Collaborative. Jamie Roques stated WBR is welcome to be part of the Collaborative - clients are already being seen in WBR and currently there is a full caseload. • Jamie Roques is working with Sue Catchings, EBR Parish Health Care Centers in schools, Dr. F.A. Moore, & Dr. William Binder. They envision a program where once a girl is pregnant, the school nurse would tell the girl that if she’s not already receiving prenatal care, that she needs it and educate her about the program. Once in the program, the nurse would be the eyes and ears and give feedback to the OB. The NFP nurses would provide care management. The student is seen onsite during their elective hour. 	Board members are to be invited to this meeting.
CAHSD Prevention Contacts	Dr. Kasofsky Charlene Guillard	<ul style="list-style-type: none"> • Budget cuts are not expected to the Prevention Program. This is Federal Block grant money used for addressing substance abuse and violence prevention in individuals under 18 years old. • Charlene Guillard provided an overview of the Prevention Services contract handout outlining the contractors/programs/services provided in each parish served. • Currently serving approximately 7600 youth. • Prevention continues to work on public awareness campaigns including a graduation/prom campaign focused on both the teens and parents. • Charlene Guillard provided information regarding the Tobacco/SYNAR Program. Their focus is on all drugs and alcohol and skill building (how do you deal with peer pressure and when people are encouraging you to be part of the gang). There were approximately 400 compliance checks. • Charlene Guillard is to provide Gail Hurst with the report data for Pointe Coupee. 	
Self-Generated Revenue	Dr. Kasofsky C. Nacoste	<ul style="list-style-type: none"> • Carol Nacoste provided an overview of the Self-generated Revenue Report. She explained the reasons for the reductions in revenue during the months of December 2013-February 2014. • Projecting \$2.3 million as collections for the year. • There are some issues with old accounts receivable in Magellan’s electronic billing system, Clinical Advisor (CA). CA is offering training to all users state wide to assist with getting their account receivables out 	

		<p>of CA. The difficulty with CA accounts receivable is the main reason why CAHS purchased ICANotes.</p> <ul style="list-style-type: none"> • “Timely filing limit” has been lifted for Medicaid claims due to the amount of time it will take to go through the claims. • Dr. Kasofsky stated that the Senate Finance office and the Senators are asking about the Human Services Districts all having such large increases in their budget of self-generated revenue to the point that, especially with the smaller parishes, they will never see the client volume required to collect the amount of self-generated revenue in their budgets. This translates as a cut. The legislators are interested in seeing what is/is not feasible self-generated revenue. 	
Board Comments on Ends Policy	Dr. Kasofsky	<ul style="list-style-type: none"> • The Ends Policy was distributed in February. Dr. Kasofsky is happy to meet with anyone who wants to discuss the Ends Policy. She can meet individually or put the topic back on the agenda if needed. The first goal area is operations driven and she would like to focus on this area at this time. 	
Board Membership Update	Karen Bray Dr. Kasofsky	<ul style="list-style-type: none"> • Pended – nothing new to report on membership. 	
Report from Chairman			
Board Policy Review by Direct Inspection/board Business			
Compensation & Benefits	Vickie King	<ul style="list-style-type: none"> • Vickie King reviewed data on the Performance Evaluation System (PES) Agency Report attached to the Compensation and Benefits Policy. • Vickie King reviewed the memo from the CAHS HR Director citing the reasons for those employees not evaluated. • There were no questions or recommendations for revision. 	
Board Committee principles	Vickie King	<ul style="list-style-type: none"> • Vickie King stated that CAHS is in compliance with the policy on Board Committee Principles. 	
Convene Nominating Committee for Officers	Vickie King	<ul style="list-style-type: none"> • Vickie King explained that officers are elected every year in the June meeting to take effect in August because there isn’t a July meeting. • The Nominating Committee will put together a slate of officers to be presented at the May 2014 meeting. The committee will meet at 2:30 p.m. prior to the May meeting. • The May meeting is rescheduled for Tuesday, May 13th because Dr. Kasofsky will be out of town for the National Council Meeting. The following Board members volunteered to be on the Nominating Committee: Gail Hurst, Christy Burnett, Denise Dugas, & Barbara Wilson. 	

Executive Session	Vickie King	<ul style="list-style-type: none"> • Amy Betts made a motion that the Board go into Executive Session to discuss the character and competency of the Executive Director. The motion was seconded by Kathy D’Albor. There were no objections and the motion passed. • Those attending the meeting who were not members of the Board were told they could return when the session resumed. • The regular session was closed and the Executive Session began. • A motion was made by Gary Spillman to come out of Executive Session, and go into regular session. The motion was seconded by Gail Hurst. There were no objections and the motion passed. 	
Review of ED’s Performance Review Process	Vickie King	<p>The regular session was resumed.</p> <ul style="list-style-type: none"> • Vickie King stated that in the Executive Session, the Board spoke about the performance review but limited comments to the character, professional competency, mental health and professional health of the Executive Director. The floor was opened to comments/discussion. <p>The Board unanimously voted to give Dr. Kasofsky an exceptional rating this year.</p>	
Policy Review Process			
Next Assignment	Vickie King	<ul style="list-style-type: none"> • Global Executive Constraint – PENDED from the April 7th meeting because Becky Katz was unable to attend the meeting. The policy will be reviewed at the May meeting. 	
Community Participation	Vickie King	<ul style="list-style-type: none"> • There was no community participation. 	
Next Meeting	Vickie King	The next meeting will be on Tuesday, May 13, 2014 at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	